

Notice to Applicants/Participants

(Complete for all cases in which no one in one suffix is legally responsible for anyone in another suffix.)

Payee First Name	M.I.	Last Name	Case Number
Essential Person First Name	M.I.	Last Name	Case Number
Essential Person First Name	M.I.	Last Name	Case Number

We, the above individuals, affirm that we and our dependents (if any) reside in the same dwelling unit. We agree that the following is true about the financial arrangements of our household:

- 1. We pool (substantially) all of our income and resources together to meet household and individual expenses: Yes No
- 2. We purchase and prepare food together: Yes No
- 3. We share in the cost of other major household expenses, such as utilities, fuel, insurance, car maintenance, etc: Yes No

We understand that if we checked "Yes" for **ALL** three statements above, we will be determined to be living as a single economic unit. Our Cash Assistance needs will be calculated as if we were one family, and the grant (calculated in this manner) will be divided proportionately among us.

We understand that if we checked "No" to **ANY** of the three statements above, we will be determined not to be a single economic unit. Our Cash Assistance needs (exclusive of shelter, heat and water, which will be divided proportionately) will be calculated as if we were separate families, and the grant (calculated in this manner) will be the basic grant for each family (except for allowances for shelter, heat and water, which will be added to this amount as appropriate for each family).

We further understand that we have the responsibility to inform the Human Resources Administration (HRA) of any future changes in our household financial arrangements so that the grant amount can be recomputed if necessary.

Signed:

Payee	Date	
Essential Person	Date	
Essential Person	Date	
Worker	Date	Telephone Number

If you have any questions about the budgeting of your Cash Assistance case, please contact your Worker.
Filing: A copy is to be permanently filed in the case folder for each suffix.